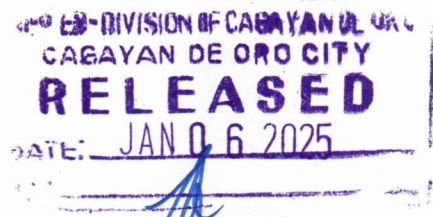




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent



2 Jan 2025

DIVISION MEMORANDUM
No. 07 s.2025

OFFICERS OF THE DAY (OD) FOR THE MONTHS OF JANUARY, FEBRUARY
AND MARCH 2025

TO: All Office of the Schools Division Superintendent Personnel
This Division

1. This refers to the **Division Memorandum No. 478 s.2023**, titled Officers of the Day (OD) Official Assignment.
2. To ensure continuous service delivery and client satisfaction, this Office hereby designates personnel as **Officers of the Day** as indicated in the attached schedule. This is in consonance with the Civil Service Commission's Citizen Charter under its feedback and redress mechanism.
3. The assigned personnel will serve as frontline service officers (from 8:00-12:30 NOON and 12:30-5:00 PM) to address the concerns and queries of all transacting clients and appropriately direct them to the concerned employee or section of this Division.
4. Furthermore, it is the responsibility of the assigned OD to inform the Head of Office in case of official travel/official business/absences during his/her assigned schedule.
5. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of age, gender, sexual orientation, disability, religion and ethnicity.
6. Enclosed in this memorandum is the list of the Officer of the Day.
7. This Office directs immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@depd.gov.ph
Website: <https://depdcdco.net/>

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Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

Encl.: As stated

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

OFFICERS OF THE DAY

OM-003-SGOD-SMME-APAR
January 1, 2025



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
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Republic of the Philippines
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Office of the Schools Division Superintendent

Enclosure 1: Officers of the Day

**Officers of the Day
 JANUARY 2025**

Date	Officers of the Day	Date	Officer of the Day
02 AM	Joan A. Dela Rosa	27 AM	Ray O. Maghuyop
PM	Angela Vincent T. Corrales	PM	Angelito U. Felisilda
03 AM	Beatriz G. Alilin	28 AM	Christian Ray R. Dalos
PM	Joanne Ruth S. Madela	PM	Cenisa I. Baruel
06 AM	Rochelle A. Luzano	29 AM	Christy Amor A. Amoguis
PM	Phoebe W. Taruc	PM	Kurt Celica A. Bacas
07 AM	Agustine F. Patlunag	30 AM	Kriscia M. Alegado
PM	Mary Katherine P. Palamine	PM	Jennifer B. Dadole
08 AM	Ignacio A. Gabule	30 AM	Catherine G. Ocate
PM	Anna Marie D. Larangio	PM	Ray Ian V. Bernaldez
09 AM	Noelfred B. Balarote	31 AM	Margie G. Andrade
PM	Angellie Sillio	PM	January Gay T. Valenzona
10 AM	Evelyn Q. Sumanda		
PM	Milagros P. Recamadas		
13 AM	Helen R. Lucman		
PM	Jerly H. Eluna		
14 AM	Donnacelle E. Ernacio		
PM	Ryan C. Sambaan		
15 AM	Gleven Chitto B. Manaug		
PM	Karen Bernadette B. Borres		
16 AM	John Errol P. Capinig		
PM	Rubie Mae R. Sadicon		
17 AM	Cynthia V. Yanez		
PM	Marife A. Ramos		
20 AM	Paraida D. Orangot		
PM	Charlyn S. Baylon		
21 AM	Maria Rufel A. Anero		
PM	Edwin Carl N. Canios		
22 AM	Charisse C. Udang		
PM	Faith C. Cadavos		
23 AM	Hazel Joy P. Zambrano		
PM	Mitos Tessa B. Duetes		
24 AM	Juan A. Mingo		
PM	Sylvio C. Carciller		



Republic of the Philippines
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**Officers of the Day
FEBRUARY 2025**

Date	Officers of the Day	Date	Officer of the Day
03 AM	Shirley A. Merida	25 AM	Baby Jane J. Nangcas
PM	Janry B. Colonia	PM	Nikka T. Geoturo
04 AM	Kristine Harvey D. Via	26 AM	Maria Theresa A. Alson
PM	Kara Mae G. Jerusalem	PM	Irene H. Lofranco
05 AM	Gemma P. Pajayon	27 AM	Christian Ray D. Dalos
PM	Marivel O. Pates	PM	Faith C. Cadavos
06 AM	Charise May R. Cebrian	28 AM	Eyzaville Q. Monteza
PM	Ma. Angelina H. Bucad	PM	Jane B. Vasallo
11 AM	Jairus John M. Gochuco	Integrity	
PM	Loredelle L. Tacandong		
12 AM	Rodel S. Megollas		
PM	Vergilbob M. Gomez		
13 AM	Jerry P. Taruc		
PM	Jewilyn U. Jomoc		
14 AM	Eleanor Consejo H. Rollan		
PM	Amor A. Radaza		
17 AM	Beverly Anne E. Nicolasora		
PM	Leah S. Neneria		
18 AM	Derrold Marl S. Aves		
PM	Mary Caress T. Galono		
19 AM	Roy H. Lumban		
PM	Alvic Marie S. Francisco		
20 AM	Ryan Q. Blanco		
PM	Alrose A. Veloz		
21 AM	Jamcel A. Chacon		
PM	Luzvilla A. Espinosa		
24 AM	Pauline C. Angara		
PM	Analyn A. Garcia		
25 AM	Louisa Eden A. Del Puerto		
PM	Lilibeth Logronio		



Republic of the Philippines
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Office of the Schools Division Superintendent

Officers of the Day
MARCH 2025

Date	Officers of the Day	Date	Officer of the Day
03 AM	Arabella G. Labial	25 AM	Ignacio A. Gabule
PM	Charise May R. Cebrian	PM	Karen Bernadette B. Borres
04 AM	Nida S. Mandawe	26 AM	Noelfred B. Balarote
PM	Jessie Ivan C. Gaspar	PM	Mitos Tessa B. Duetes
05 AM	Christian P. Daohog	27 AM	Angellie Sillio
PM	Mark Edward D. Olango	PM	Christian Ray R. Dalos
06 AM	James Roberto Z. Sijo	28 AM	Kriscia M. Alegado
PM	Ray Ian V. Bernaldez	PM	Kurt Celica A. Bacas
07 AM	Gemma P. Pajayon	31 AM	Cenisa I. Baruel
PM	Marivel O. Pates	PM	Mary Katherine P. Palamine
11 AM	Donnacelle E. Ernacio		
PM	Ryan C. Sambaan		
12 AM	Kriscia M. Alegado		
PM	Hazel Joy P. Zambrano		
13 AM	Jennifer B. Dadole		
PM	Joan Ruth S. Madela		
14 AM	Ma-Jo-Ian Rose P. Chatto		
PM	Efren B. Facun		
17 AM	Darlene B. Palamine		
PM	Marife A. Abrogar		
18 AM	Louie B. Banaag		
PM	Catherine G. Ocate		
19 AM	Rubie Mae Sadicon		
PM	Angela Vincent T. Corrales		
20 AM	Ruveneth Salazar		
PM	Kito-Kristian N. Francisco		
21 AM	Maria Rufel A. Anero		
PM	Edwin Carl N. Canios		
24 AM	Vanessa Grace V. Amomonpon		
PM	Christy Amor A. Amoguis		
25 AM	Joan A. Dela Rosa		
PM	Kara Mae G. Jerusalem		